

# TWGHs Wong Tai Sin Hospital – Hong Kong Baptist University Sophia Wang Chinese Medicine Clinical Research and Services Centre

# **Consultation Procedure and Notice to Patient**

Make appointment by telephone or in person

Register and pay consultation fee at the registration counter
(For first-time registration, please present your HKID card / other proof of identity. Original copy of birth certificate is required for children without HKID card.

Please present your follow-up card in your return visit.)

Receive health assessment at the assessment room when our staff call out your name

Stay and wait in the waiting hall for medical consultation/treatment in the assigned consultation room

After receiving consultation/treatment, bring the Chinese medicine prescription slip to the Chinese medicine dispensary. Get a Medicine Collection Ticket

Pay medicine fee and decocting fee, if any, at the registration counter

Make the next consultation appointment at the registration counter if necessary

Collect the Chinese medicine at the Chinese medicine dispensary when the plasma TV in the waiting hall shows the ticket number of your Medicine Collection Ticket

#### Service Charges

	Consultants / Senior CMPs	CMPs
Consultation:	\$120	\$90
Acupuncture:	\$220	\$180

Medicine:	HK\$50-80 per dose
Decocting:	From HK\$30 (3 doses)

## Service Hours

Mondays, Wednesdays, Thursdays and Saturdays:	9:00am - 5:00pm
Tuesdays, Fridays:	11:00am - 7:00pm
Sundays and Public Holidays	Closed

Note: The centre is closed from 1:00pm to 2:00pm.

### Charges for Issuance of Medical Document

	Types of Medical Document	Fees(HK\$)
(1)	Sick Leave Certificate/ Attendance Certificate (First issuance on the same day of medical consultation/ *re-issuance for once only)	Free of Charge
(2)	Sick leave Certificate/Attendance Certificate (*Re-issuance for twice or more)	\$175 per copy
(3)	Attendance Report	\$175 per copy
(4)	Copy of Fundus Photograph	\$175 per copy
(5)	Medical Report/ Completion of Insurance Claim Form /	\$300 per copy
	Completion of Any Other Medical Form or Report	of each CMC
(6)	Copy of Medical Notes/ Prescription	\$4 per page

Remarks: \*Refers to reprinted copy of an issued certificate of sick leave/ attendance.

Issuance of sick leave after the day of medical consultation is not allowable.

For further enquiries, please contact our staff at the registration counter (Tel. no.: 2354 3000).